

**Maria Montessori Academy
Board of Directors Meeting
Tuesday, October 9, 2018**



Location: 2505 N. 200 E. North Ogden, UT 84414

Board Members in attendance: Preston Allen, Tony Bennett, Joan Effiong, Neil Garner

Board Members excused: Mary Wurm

Others in attendance: Rene Baker, Kim Dohrer, Lani Rounds, Ryan Arrington, Keiley Bradshaw

MINUTES

5:38 PM – CALL TO ORDER

PUBLIC COMMENT

1. **Jodi Smith** – Discussed with the board about the current administration and special education.
2. **Danen Lynn** – After reading excerpts from MMA’s original charter, Mr. Lynn discussed his desire for parents at the school to have the opportunity to be more involved.
3. **Marnie Bushman** – Read a letter from the Maria Montessori Academy Coalition (MMAC), they will be sending this letter to parents, community members and stakeholders.
4. **Marian Ali** – Ms. Ali’s daughter is having a service animal trained and will have it at school with her. Ms. Ali brought a contact card that will give the school more resources and provide an assembly for the school to inform the students on how to interact with a service animal.
5. **Gina James (UAPCS)** – Thanked the board for their service on the board and discussed about free board trainings coming up later this month.

CONSENT ITEMS

- **September 11, 2018 Board Meeting Minutes and October 1, 2018 Board Meeting Minutes**
Tony Bassett made a motion to approve the September 11, 2018 and October 1, 2018 board meeting minutes; Neil Garner seconded the motion. The motion passed unanimously.
- **New Hires**
April Stoddart, lower elementary teaching assistant, she will be working with Ms. Jill, she has already gone through the background check. Joan Effiong made a motion to ratify the new hire; Neil Garner seconded the motion. The motion passed unanimously.

REPORTS

- **MAPA Report** – MAPA President, Angela Voraotsady updated the board on upcoming events, committees and the MAPA board status. The board asked Ms. Voraotsady to bring a calendar of events to the next board meeting so they can be aware of upcoming events at the school.
- **Director's Report** – Rene Baker updated the board on this year's goals, enrollment, and staff trainings. There were many staff trainings this past month that many staff or administration attended, such as: substitute teacher training, Westminster Institute for Montessori Innovation training, Vertical professional Learning Community, DIBELS training, Imagine Learning Math resource training, and the Utah Montessori Council conference and administrator's retreat.
- **Budget Report** – Ryan Arrington discussed the state of the school with the board, the school is in great condition for this point of the school year.

BUSINESS ITEMS (to be discussed and/or voted)

- **UCA and Utah Grants Application**
Ryan Arrington discussed that the Director decides how they would like the money spent if they receive the grant. The money will be spent on payroll and income taxes, as it has in prior years. The grant application must be board approved before being sent to the state for approval. *Neil Garner made a motion to approve the UCA and Utah Grants Application; Tony Bassett seconded the motion. The motion passed unanimously.*
- **Crow Canyon Field Trip**
The cost shown is if 40 students were to attend, this would be the absolutely highest number of students to go. The school is looking for four chaperones, two male, and two females. *Joan Effiong made a motion to approve the Crow Canyon Field Trip up to \$34,280.00; Tony Bassett seconded the motion. The motion passed unanimously.*
- **Snow Removal**
The Director provided two bids for snow removal and recommended that the board sign a contract with We Care Lawn Care. The board discussed contract lengths and decided to talk to the company about signing a contract for three-years, which will save the school money. *Neil Garner made a motion to approve a three-year contract with We Care Lawn Care, provided Platte Neilson or Gabe Clark from Academica West review the contract beforehand; Tony Bassett seconded the motion. The motion passed unanimously*
- **Service Animal Policy**
The board discussed the importance of having an assembly to inform the students on how to interact with the service animals. *Neil Garner made a motion to approve the Service Animal Policy; Tony Bassett seconded the motion/ The Motion passed unanimously.*
- **Purchasing and Disbursement Policy**

Preston Allen reviewed the policy changes with the board. *Tony Bassett made a motion to approve the Purchasing and Disbursement Policy; Joan Effiong seconded the motion. The motion passed unanimously.*

- **Parent and Family Engagement Policy**

Preston Allen discussed with the board that the Parent and Family Engagement policy will replace the current Parent and Family Compact that is on the website. Kim Dohrer explained that this is a federal requirement that has been submitted to the State, but the board has not yet heard back from the State, if there are any requested changes, this policy will be brought back before the board. *Neil Garner made a motion to approve the Parent and Family Engagement Policy; Tony Bassett seconded. The motion passed unanimously.*

OTHER ITEMS

- Action Items
 - Organized committees are meeting regularly and operating smoothly.
- Calendaring
 - Next board meeting will be on November 13, 2018 at 5:30 PM.
 - There is a training on October 16, 2018 that the board members can attend.

CLOSED SESSION to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a).

Neil Garner made a motion at 6:34PM to enter into a closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a). Mary Wurm seconded the motion. Voting as follows:

*Tony Bassett – Aye
Neil Garner – Aye
Joan Effiong – Aye
Preston Allen – Aye*

Location: Board room at MMA.

Neil Garner made a motion to come out of closed session and close the board meeting at 7:35PM. Tony Bassett seconded the motion. Voting as follows:

*Tony Bassett – Aye
Neil Garner – Aye
Joan Effiong – Aye
Preston Allen – Aye*

7:35 PM – ADJOURN