

**Maria Montessori Academy
Annual Board of Directors Meeting
Saturday, June 16, 2018**



Location: 2505 N. 200 E.
North Ogden, UT 84414

In Attendance: Preston Allen, Tony Bassett, Joan Effiong, Neil Garner, Mary Wurm,
René Baker, Lani Rounds, Kim Dohrer, Ryan Arrington and Kirk Blake

Excused: Kate Blake

The mission of Maria Montessori Academy is to provide an individualized grade K-9 education that promotes academic excellence founded on the authentic philosophy of Dr. Maria Montessori. MMA will craft each child's education in partnership with educators and parents to achieve higher levels of academic, personal and social achievement, thereby preparing students to become constructive contributors to their community.

MINUTES

8:37 AM – CALL TO ORDER by Preston Allen

8:30 AM – PUBLIC COMMENT (Comments will be limited to three minutes each)

The following provided public comment to the board: James Wilson Melissa Sparks

Joan Effiong made a motion to enter into closed session discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a) at Maria Montessori Academy board room at 9:11 AM. Tony Bassett seconded the motion.

Preston Allen – Aye
Mary Wurm – Aye
Joan Effiong – Aye
Neil Garner – Aye
Tony Bassett – Aye

9:00 AM – CLOSED SESSION TO DISCUSS PERSONNEL

Mary Wurm made a motion to come out of closed session and resume board meeting in the library at 10:32AM. Tony Bassett seconded the motion.

Preston Allen – Aye
Mary Wurm – Aye
Joan Effiong – Aye
Neil Garner – Aye

Tony Bassett – Aye

9:30 AM – CONSENT ITEMS

- May 8, 2018 Board Meeting Minutes, May 29, 2018 Board Meeting Minutes
Mary Wurm made a motion to approve the May 8th and May 29th Board Meeting minutes. Tony Bassett seconded the motion. Motion passed unanimously.
- New Hires
Joan Effiong made a motion to approve Mikayla Stephens. Mary Wurms seconded the motion. Motion passed unanimously.

9:35 AM VOTING ITEMS

- 2017-2018 Final Amended Budget
Mary discussed the process that the finance committee meets regularly to review budgets for Maria Montessori Academy. She provided information to the board and the need to approve a final amended budget. Neil Garner made a motion to approve the final amended budget with additional drawdowns through June 30th. Tony Bassett seconded the motion. Motion passed unanimously.
- 2018-2019 FY Budget
Tony made a motion to approve the 2018-2019 FY Budget. Joan Effiong seconded the motion. Motion passed unanimously.
- PTIF Capital Improvement
Ryan Arrington explained the purpose of the PTIF (Public Transfer Investment Fund) to the board. Kirk Blake provided additional information regarding the need to set aside money for capital improvements as the building ages. Joan Effiong made a motion to set up a PTIF fund for capital improvements and to transfer \$50,000 into that account. Tony Bassett seconded the motion. Motion passed unanimously.
- PTIF Transfer
Neil Garner motioned to approve the transfer of \$50,000 for operating account to the PTIF account. Tony Bassett seconded the motion. Motion passed unanimously.
- Playground Equipment
Rene Baker provided an update to the board regarding the playground. Changes were made to the size of the playground pit to accommodate the old green play structure in the new pit. Neil Garner made a motion to approve the purchase of playground equipment for \$50,722.40. Mary Wurm seconded the motion. Motion passed unanimously.
- Ratify Board Members and Elect Officers
Tony Bassett motioned to approve Mary's term extension for another 4 years. Joan Effiong seconded. Motion passed unanimously. Neil Garner motioned for Preston Allen to serve as board chair. Mary Wurm

seconded. Motion passed unanimously.

Mary Wurm motioned for Joan Effiong to serve as vice chair. Neil Garner seconded the motion. Motion passed unanimously.

Joan Effiong motioned for Mary Wurm to serve as financial coordinator. Tony Bassett seconded. Motion passed unanimously.

Neil Garner motioned for Tony Bassett to serve as secretary. Mary Wurm seconded the motion. Motion passed unanimously.

Neil Garner motioned for Kate Blake to serve as a board member. Tony seconded the motion. Motion passed unanimously.

Joan Effiong motioned to approve Neil Garner to serve as a board member. Mary Wurm seconded the motion.

- Asphalt

The asphalt requires preventative maintenance. The existing parking lot will require a crack seal and a slurry seal this year. Mary Wurm made a motion to approve \$14,000 for asphalt improvement to the existing parking lot. Tony Bassett seconded the motion. Motion passed unanimously.

- OT Contract

Joan Effiong made a motion to approve the OT Contract with Charter School Therapy.. Neil Garner seconded.

- Children's Garden Montessori

Mary Wurm made a motion to approve the Children's Garden Montessori contract. Tony Bassett seconded the motion. Motion passed unanimously.

- Director's Employment Agreement

Tony Bassett motioned to approve. Joan Effiong seconded the motion. Motion passed unanimously.

- Furniture

Neil Garner made a motion to approve the furniture purchase through School Specialties. Mary Wurm seconded the motion. Motion passed unanimously.

9:50 AM – DISCUSSION ITEMS

- Open Meetings Act Training

Kim Dohrer reviewed rules and guidelines for open meetings act training.

- Building Update - The building will be completed in the next couple of weeks.

- Calendaring -

- Board Meeting Calendar – Next board meeting will be August 14, 2018

WORK SESSION

10:10 AM – DIRECTOR'S REPORT

Rene discussed goals for Maria Montessori Academy regarding literacy based on an analysis of DIBELS end of year and unofficial SAGE data. Based on feedback from teachers a professional learning focus for entire staff will be class management, behavior, and strategies for addressing individual needs.

10:55 AM – STRATEGIC PLANNING

- Scot Analysis/Review Strategic Plan
- Goal Setting
- Board Communication Guidelines
- Timeline

The board went through a planning exercise to review Goals, strategic plan for the school and a SCOT analysis.

12:00PM Adjourn

Tony made a motion to adjourn the board meeting at 12:31. Neil Garner seconded. Motion passed unanimously.

DRAFT