

**Maria Montessori Academy**  
**Policy: E-Rate Record Retention Policy**  
**Adopted: October 8, 2013**



It is the policy of Maria Montessori Academy (the "School") to retain all e-Rate records for a period of five (5) years after the last date of service in accordance with FCC Fifth Report and Order (Para. 47, FCC 04-190, Adopted August 4, 2004).

Signature:

 10-8-13  
Preston Allen, Board Chair                      Date