

**Maria Montessori Academy  
Board of Directors Meeting  
Tuesday, September 10, 2013**



**Location:** 2505 N. 200 E.  
North Ogden, UT 84414

**In Attendance:** Preston Allen, Loma Prince, Dore Elmer, Joan Effiong

**Excused:** Yana Sprague

**Others in Attendance:** Stephanie Speicher (Director), Nancy Lindeman (Montessori Curriculum Specialist), Kim Dohrer (AW), Ryan Arrington (AW)

*The mission of Maria Montessori Academy is to provide an individualized grade K-9 education that promotes academic excellence founded on the authentic philosophy of Dr. Maria Montessori. MMA will craft each child's education in partnership with educators and parents to achieve higher levels of academic, personal and social achievement, thereby preparing students to become constructive contributors to their community.*

## MINUTES

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**5:38 PM – CALL TO ORDER by Preston Allen**

### BOARD TRAINING

#### **Montessori Philosophy Training Chapter 6**

Nancy Lindeman reviewed chapter six of *Montessori Today* with the Board. The chapter addresses elementary teachers and what is required and expected of the teacher. Teachers become facilitators that encourage curiosity in the lessons and help students understand the lessons. The teachers were discussed including how they are progressing throughout the start of the school year and the helpfulness of the training provided.

Joan Effiong arrived at 5:40 PM.

### PUBLIC COMMENT

- No public comments were made.

### BREAK

Break from 5:58 PM to 6:13 PM.

Nancy Lindeman left at 6:13 PM.

### CONSENT ITEMS

- **Board Meeting Minutes**  
Loma Prince moved to approve the August 13, 2013 Board Meeting Minutes; Joan Effiong seconded. Motion passed unanimously.

- **New Hires**  
Dore Elmer moved to approve Shana Judkins as a New Hire; Joan Effiong seconded. Motion passed unanimously.

## REPORTS

- **MAPA Update**  
Dore Elmer provided an update to the Board on MAPA. A committee has been formed to coordinate the spring Gala thanks to three moms that will split the duties. The 501(c)(3) application has been submitted. The first MAPA meeting was held and there was a great turnout. The MAPA General Meeting is scheduled for September 25th and Nancy's Nook will be introduced. Upcoming activities were discussed including Red Ribbon week and the Fall Festival in October. MAPA is planning on having a blog to keep parents updated.
- **Directors Report**  
Stephanie Speicher updated the Board on the status of the school and the beginning of the school year. Teacher trainings have been taking place, including trainings for Rtl, Montessori Manager, Blogging, and mentoring. DIBELS benchmarking has been completed and the school will start supplemental instruction for students needing interventions. Reading interventions will include Read Naturally, small reading groups, and after-school tutoring. Math interventions will include ProEd Math Assessments, TouchMath, small group instruction, and after-school tutoring. Enrollment was reviewed and the school is at full capacity. Community events such as the pancake breakfast and the Pineview service project have been successful and additional events are being planned including a 5K and a neighborhood school principal breakfast. Student leadership and the elections were explained and the Board viewed the new website that will be launched shortly.
- **Budget Report**  
Ryan Arrington presented the amended budget to the Board. The main changes included personnel, classifications, and the funding streams. The School LAND Trust funding has increased will be used towards purchasing additional equipment and security devices. The Special Education budgets are being watched carefully and contracts are in place to assist the students with IEP's.

## VOTING ITEMS

- **FY 2014 Budget**  
Loma Prince moved to approve the amended FY 2013-2014 Budget; Dore Elmer seconded. Motion passed unanimously.
- **Director Evaluation Tool**  
The committee met and the tool was updated for this year with new goals. The sixth standard was discussed and how to evaluate the Director based on the standard of leadership. Dore Elmer moved to approve the Director Evaluation Tool; Joan Effiong seconded. Motion passed unanimously.

- **Policies**  
The Board reviewed the policies and the need to approve the policies to be in compliance with new state rules. They also discussed the Procurement Policy and how the stipulations would apply to field trips and donations. The handlings of donations have to follow the right procedures to recognize the donation based on the amount donated. Outdoor vendor advertising was discussed and the prospect of having rotating banners hung for sponsors.  
Joan Effiong moved to approve the Cash Handling Policy, the Donation and Fundraising Policy, the Ethics Policy, and the Procurement Policy; Loma Prince seconded. Motion passed unanimously.
- **Special Education Services Contracts**  
The Special Education Service Contracts were tabled.

#### **DISCUSSION ITEMS**

- **Utah Consolidated Application (UCA)**  
The UCA needs to be submitted in October and will require Board approval. Once it is ready for Board review it will be sent out to the Board, but an electronic meeting may be necessary in order to approve it in time.
- **Action Items**  
The Board reviewed the action items and discussed assigned new action items.
- **Calendaring**
  - Board Meeting October 8, 2013 at 5:30 PM

#### **ADJOURN**

- Joan Effiong moved to adjourn the Board Meeting; Dore Elmer seconded. Motion passed unanimously.  
Board Meeting adjourned at 8:13 PM.