

**Maria Montessori Academy
Board of Directors Meeting
Tuesday, July 9, 2013**



Location: 2505 N. 200 E.
North Ogden, UT 84414

In Attendance: Preston Allen, Yana Sprague, Joan Effiong, Loma Prince, Dore Elmer
Others in Attendance: Stephanie Speicher (Director), Kim Dohrer (AW), Kara Finley (AW)

The mission of Maria Montessori Academy is to provide an individualized grade K-9 education that promotes academic excellence founded on the authentic philosophy of Dr. Maria Montessori. MMA will craft each child's education in partnership with educators and parents to achieve higher levels of academic, personal and social achievement, thereby preparing students to become constructive contributors to their community.

MINUTES

5:42 PM – CALL TO ORDER by Preston Allen

CONSENT ITEMS

- **Meeting Minutes**
Dore Elmer moved to approve the June 14-15, 2013 Board Meeting, Closed Session, and Retreat Minutes and the June 21, 2013 Board Meeting Minutes; Yana Sprague seconded. Motion passed unanimously.
- **New Hires**
Yana Sprague moved to approve Nancy Lindeman and Shannon Goen as New Hires; Loma Prince seconded. Motion passed unanimously.
Kim Dohrer arrived at 5:46 PM.

PUBLIC COMMENT

- No public comments were made.

REPORTS

- **MAPA Update**
Dore Elmer updated the Board on the status of the MAPA program, including completing the non-profit status. The pool party is coming together and will be on July 16, 2013 from 6-8 PM. The MAPA Board and committee chairs will be meeting before school resumes.
- **Directors Report**
Stephanie Speicher reviewed the status of the school with the Board and discussed trainings and leadership, student achievement data, and special education. The Board discussed student assessments and reviewing raw data. Projected student

enrollment was reviewed, including class sizes and recruitment. The need for a storage shed was discussed as well as redoing the website.

VOTING ITEMS

- **Preschool Vendor Agreement**
The Board reviewed the revision to the agreement regarding indemnification. Yana Sprague moved to approve the revised Children's Garden Montessori Preschool Vendor Agreement; Loma Prince seconded. Motion passed unanimously.
- **Director Cell Phone Agreement**
The Board discussed the costs of a cell phone for the Director and making sure that communications are covered. Dore Elmer moved to approve the Director Cell Phone Agreement for \$65 per month; Joan Effiong seconded. Motion passed unanimously.

DISCUSSION ITEMS

- **Strategic Planning**
 - **Board Communication Guidelines**
The Board reviewed the guidelines and discussed positive ways to communicate and ensure transparency compliance. Communication between the Board and Director was discussed, including clarifying roles and addressing feedback.
 - **Board Evaluation**
The Board reviewed the individual performance expectations, including responsibilities and the job descriptions. The Board reviewed the minutes from three separate Board Meetings and if they feel they are running efficient Board Meetings. They discussed the positives of the Board Meetings and how they feel they could improve meetings.
- **Action Items**
The Board reviewed the action items and timelines for completion.
- **Calendaring**
 - Board Meeting August 13, 2013 at 5:30 PM
 - Director Evaluation Committee Meeting July 22, 2013 at 10:30 AM

ADJOURN

- Joan Effiong moved to adjourn the Board Meeting; Dore Elmer seconded. Motion passed unanimously.
Board Meeting adjourned at 7:43 PM.